



# Habitat for Humanity<sup>®</sup>

## of Washington and Dodge Counties, Wisconsin

### Pre-Application Screening Worksheet

Note: This is a tool developed to give applicants an idea of how their circumstances may fit Habitat for Humanity's Homeownership guidelines. This is not an official application.

Dear Prospective Applicant:

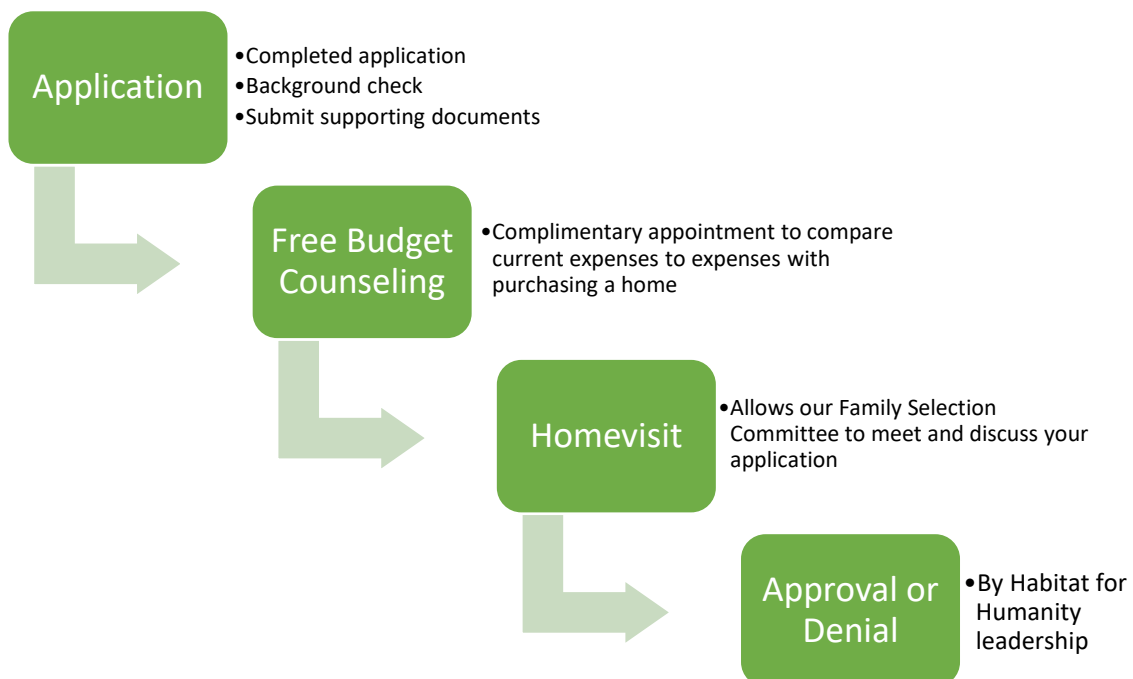
Thank you for your interest in owning a Habitat for Humanity Home!

There are **three criteria** to apply for a Habitat home.

1. **Need:** Your current housing situation must be inadequate or burdensome
2. **Ability to Pay:** Your family's gross income (before taxes) must be between \$20,181 annually (\$1,681/month) and \$69,768 (\$5,814/month)
3. **Willingness to Partner:** You must be willing to partner with Habitat for Humanity and provide 250 hours of "sweat equity" (volunteer hours) to the organization in addition to attending homeownership readiness courses upon approval

Please answer the questions on this form and submit to the Washington and Dodge County Habitat for Humanity office. We will review the information and contact you about the next steps in the application process. This will include submitting additional information and documentation.

If you do not meet Habitat requirements, you will be notified within 90 days. Please note that providing false information will immediately disqualify you from the application process.



Name \_\_\_\_\_

Phone Number \_\_\_\_\_ E-mail address \_\_\_\_\_

Current Street Address \_\_\_\_\_

Current City \_\_\_\_\_ Current Zip Code \_\_\_\_\_

**What county do you live or work in?**

- Live in Dodge County
- Live in Washington County
- Work in Dodge County
- Work in Washington County

**How many people are in your household?**

Adults \_\_\_\_\_ Children (17 years or younger) \_\_\_\_\_

**Check those that apply to the quality of your current dwelling:**

- Functional or structural issues (e.g. electricity, foundation, plumbing)
- Unsafe neighborhood
- Inaccessible for family's needs
- Overcrowded
- Rent costs are over 30% of monthly income

**Answer the following questions about income and ability to pay:**

- a. Have you filed for bankruptcy in the last two years? \_\_\_\_\_ Yes \_\_\_\_\_ No
- b. Do you have any unpaid judgements or liens? \_\_\_\_\_ Yes \_\_\_\_\_ No
- c. Do you own any properties currently? \_\_\_\_\_ Yes \_\_\_\_\_ No
- d. Do you have any pending marriages or divorces? \_\_\_\_\_ Yes \_\_\_\_\_ No
- e. Do you have a way to pay the \$1,500 down payment? \_\_\_\_\_ Yes \_\_\_\_\_ No
- This can be paid in monthly installments**
- f. Do you understand that your mortgage payment amount will be based on 30% of your monthly income? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Answer the following questions about willingness to partner:**

- a. Are you willing to perform 250 hours of sweat equity prior to closing on the home? \_\_\_\_\_ Yes \_\_\_\_\_ No
- b. Are you willing to attend the Homeowner education classes? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please fill this out and return it to the Family Services Director at [volunteer@hfhwashco.org](mailto:volunteer@hfhwashco.org) or by returning it to 601 Schoenhaar Dr., West Bend, Wisconsin 53095